December 3, 2024

Jose [redacted]
Registration Number 10577-509
8436 Dundee Terrace
Miami Lakes, FL 33016

Regarding: Job Offer

Dear Mr. jose:

We are pleased to extend an offer for you to join the Prison Professors Charitable Corporation, either as a paid team member or a volunteer. We are a small nonprofit organization dedicated to improving outcomes for justice-impacted individuals. You can learn more about our work with the Bureau of Prisons by visiting the following link:

> Reentry Success
> https://www.bop.gov/resources/news/20230620_reentry_success.jsp

It is my understanding that you are currently reporting to a case manager at a halfway house in the Miami area. Please share this letter with your case manager to seek approval for this opportunity.

Position Details:
We are seeking your assistance in developing programs to help incarcerated individuals transition successfully into society as law-abiding and contributing citizens. In this role, you will not be required to interact with other formerly incarcerated individuals. If your case manager authorizes, you would report directly to me, and I would provide your case manager with details of your role and responsibilities.

Your primary responsibility will involve supporting business development initiatives, including providing guidance to enhance our nonprofit's digital platforms. This position will be conducted remotely, and you will need access to a high-speed internet connection, a mobile phone, and a personal vehicle to ensure seamless communication and optimal job performance. Our nonprofit would reimburse you for any costs.

We understand you are currently on home confinement and under the supervision of a halfway house. We would like you to have access to a laptop computer that we would provide. If necessary, we will supply a laptop from our nonprofit organization and coordinate with the halfway house to ensure compliance with any rules they may have.

Next Steps:
We are committed to facilitating this opportunity and will comply with any requirements set by the halfway house. Depending on your authorization, we are prepared to accommodate the following:

- 1099 Contractor: If permitted, you can begin immediately under a contractor arrangement.
- Volunteer: If volunteer work is authorized, we will provide all necessary accountability tools.
- W-2 Employee: If employment as a W-2 employee is required, we must find payroll service in Florida, as our nonprofit is currently licensed in California.

This position offers an excellent opportunity to support your reintegration into society and demonstrate your commitment to community service.

References:
Should further references be required, please contact Veronica Gomez at the federal halfway house in Garden Grove, California. She has authorized other formerly incarcerated individuals to accept similar roles with our nonprofit.

We kindly request your case manager's assistance in facilitating a smooth transition into this role. Please feel free to contact me directly with any questions or for additional information.

Thank you for considering this opportunity, and we look forward to your response.

Respectfully,

Michael Santos